

Regular Meeting of the Board of Directors for Monday December 9 2019

KGEM Studio: 847 East Olive Ave Monrovia CA 91016

Convene:

Roll Call: Rena Delgado (Chair), Scott Austin (Treasurer) , Meredith Luiten, Ryann Blackshere Vargas and La Quetta Shamblee (by phone)

- A. Liason Reports: Community Services Commission: Julie Bank. Great turnout for the Thankful and Grateful event and Tree Lighting at the Park, and a great turnout for the Holiday Parade: more than 100 entries. Biggest parade in recent past—including Community Media of the Foothills.

New Years Eve Celebration is the next big upcoming event, and the staff is working hard to make this an amazing celebration. More information at the Commission meeting tomorrow night, or the City's Website. Music, Food, and the Crystal Ball rising.

- B. Public Input: No one from the public had input at this time.
 - C. CMF Consent Calendar: Motion was made to adopt and file the minutes of June and October Meetings. Meredith Luiten made the motion and Scott Austin seconded. Adopted and filed.
 - D. Receive and File October and November Financial Reports: Motion made by Ryann Blackshear Vargas and Meredith Luiten seconded. Received and filed.
 - E. Board and Staff Reports: David Palomares showed the last three promo videos that were made for the city for the Halloween events, Mayor's Prayer Breakfast, and Memorial Day celebrations. The studio has purchased three Mac minis for volunteers, 2 Mac computers for staff, which will probably last three to five years. Also two Panasonic HG5 Cameras after lots of research. Will help to capture more images. Zoom 6 Audio recorder, DVD duplicator, 3 staff chairs and 6 public chairs. DJI Gymbal stabilizer. Also a cokpressor/ limiter for our broadcasting playout system. The city will reimburse use for that.
1. Staff attended the West Region conference of the Community Media centers. In April, National Association of Broadcasters in Las Vegas. One of the biggest in the United States: latest technology. May: Cinegear Expo: more geared to movie making.
 2. Best of CMF: A video was created which is now playing. Baldwin Park, Duarte, Sierra Madre, and Monrovia are highlighted. Includes Monrovia Days, 4th of July Celebration,

Canyon park Camping Promo, Baldwin Park Boxing Promo, Summer Concerts Route 66 Parade, and Baldwin Park Pride of the Valley 5 K Run

3. .Two new Hires: James DeLisio and Zachary Carrels. James is doing a great job shooting and editing and Zach was instrumental in reviving and operating the jib/crane for the Holiday Parade.
4. Special Thanks to Mark Clark who has helped with sound issues related to our Spectrum Broadcast.. Chris Luiten and Rena Delgado were recognized for their help while David was away and Hannah Nielsen for telling our story in the Monrovia Weekly, as well as our Constant Contact Newsletter and other writing tasks . Certificate of Appreciation was given to CMF: CMF was recognized for their help with the Route 66 Parade. We have a new producer: Connie Mustang will be producing a new children's show. CMF represented quite well by having the train as an entry in the parade.
5. We have two more years on the warranty of the server. Continuing to have issues and it is nearing the end of its useful life. Hopefully an update at the next meeting. Key piece of equipment for all three stations.

F. Meeting Adjourned at 6:45 for the Holiday Gathering, which was well attended.

Next Regular Meeting of the Board of Directors will be the Second Monday in February : 2/10/20 at 7 pm.