

Minutes

Regular Meeting of the Board of Directors

KGEM Studio 847 East Olive Ave, Monrovia, CA 91016

Monday December 10

Meeting convened at 7:05 pm

Present: Rena Delgado (Chair), Scott Austin (Treasurer), Charles Clay, Meredith Luiten, Julie Gamberg, Ryann Blackshear Vargas.

- A. Community Services Commission-Brian Ulm. Brian announced upcoming December activities including the Christmas Tree lighting on December 12. Boy Scouts will be there, along with singers from Centre Stage. The Parade Grand Marshalls will be honored.
- B. Public Input: N/A
- C. CMF Consent Calendar:
 - 1. Adopt the minutes of 10/28: Charles Clay made the motion and Scott Austin seconded. Approved.
 - 2. Motion to receive and file the Budget and Fiscal Status: Julie Gamberg made the motion and Ryann Blackshear seconded. Approved.
- D. Operational Status Report from David Palomares, Interim Operations Manager: 22 events have been covered, plus regular meetings previously scheduled.
- E. Personnel Committee will consist of Rena Delgado, Scott Austin, Julie Gamberg, and Ward Calaway at present. They met on December 10 for 2 hours and will set up appointments for the top eight candidates to be interviewed. They will come up with interview questions and share them with the board.

- F. Rena Delgado mentioned that LaQuetta Shamblee has been the Interim Secretary for quite awhile and asked for a volunteer for this position. SA nominated Meredith Luiten and JG seconded. ML accepted this position.
- G. Someone for the position of Vice Chair is also needed. This was tabled until our next meeting.
- H. List of Needed Equipment was brought to the Board totaling \$843.18. After discussion JG made the motion to approve and CC seconded. Motion approved with no opposition.
- I. Brand Development: Good first effort. Board brought up the idea to have the Outreach Committee work on brochure and come back with updates and further ideas.
- J. December 19th will be a Holiday Open House at KGEM 6:00-8:00 pm. The public and Board Members are invited, as well as several artists who will have items for sale.

Meeting Adjourned at 8:02 pm.

Next Meeting: Monday January 14th at 7:00 pm.