



Community Media of the Foothills **Minutes**

Regular Meeting of the Board of Directors
Via **Zoom** Teleconference
KGEM Studio 626 357-4974
847 East Olive Ave, Monrovia CA 91016
Monday June 7th, 2021

Convene: 7:00 PM Rena Delgado (Chair)

Roll Call:

Rena Delgado (Chair), Dirk Beecham, Ward Calaway, Barbara Gholar, Chris Loos, Douglas McComb

Liaison Reports:

City of Monrovia - Council Member - Larry Spicer - Nothing to report

Community Services Commission - Julie Bank - reported how to obtain the Monrovia Magazine, which is now available, update on July 4th fireworks show, return of Summer Concerts and Movies in the park, Canyon Park restoration with possible opening in August, Family Hike and Camp out in September, MAFA Artist Alley will return July 25th, and concluded with classes and programs are now available this summer. Look at Monrovia Today to see what is being offered.

Public Input:

Public comment will be accepted by e-mail to kgemtv@gmail.com before 5:00 p.m. June 7th, 2021. Public comment may be summarized in the interest of time, however the full text will be provided to all Board of Directors. **No public input was received.**

CMF Consent Calendar:

Adopt and file Minutes of May 10th, 2021 meeting - MOTIONED: Chris Loos / **SECONDED:** Ward Calaway - **MOTION CARRIES**

Receive and File: May 2021 Financial Reports - MOTIONED: Ward Calaway / **SECONDED:** Barbara Gholar - **MOTION CARRIES**

Board and Staff Reports:

Operational Status Report: David Palomares - Executive Director David Palomares reported on the City of Monrovia's request to extend the current contract with CMF for another year from July 1, 2021 through June 30, 2022. The Monrovia City Council will vote on the matter on June 15, 2021

Rena Delgado: **MOTIONED** to approve the CMF and City of Monrovia Extension and First Amendment Lease and operating agreement dated effective July 1st, 2021. **SECONDED:** Chris Loos. **MOTION CARRIES**

DP reported on the update of the purchase of the new play-out server, being a capital expense, an integral part of the infrastructure needed to broadcast Monrovia's three TV stations KGEM, KMAC & KGOV. The aged out current system's warranty expires June 30, 2021

Operations Manager Chris Luiten informed the BOD of research done regarding replacement, technology upgrades, price and installation costs of a new state of the art server. Rena Delgado explained why we should make this long term capital investment as part of CMF's contribution to the citizens of Monrovia by provided public access TV platforms via the airwaves. City councilman Larry Spicer: Question - Will this purchase benefit any other City's stations CMF services? David Palomares answers no and explains the server only benefits Monrovia. Larry Spicer will speak with the City Manager regarding this purchase. Larry Spicer asks for information be sent to him regarding the purchase so he may share with the City. Rena Delgado, **MOTIONED** To vote for the purchase of a new play out server, in an amount not to exceed \$40,000.00 **SECONDED** by Ward Calaway **MOTION CARRIES**

David Palomares gives an update on the strategic plan for CMF, by La Quetta Shamblee, regarding submitting several grants for the organization.

David Palomares discusses upgrading his at home personal / work computer. **MOTION:** Upgrade of Executive Director's Mac Pro in an amount not to exceed \$400. **MOTIONED:** Rena Delgado **SECONDED:** Chris Loos **MOTION CARRIES**

David Palomares report: programming status of May 11th through June 7th, 2021: coverage of the Monrovia Days Events, update on Monrovia's new Pedestrian PSA with Monrovia Police Department, Premier of Inside Monrovia with host Chris Loos, Covid 19 Update show, highlights of studio operation for public education promo, next meeting will have a backdrop to take photos of the BOD for new website, June 9th live broadcast of Monrovia High School graduation, June 10th broadcast of 2nd episode of KGEM Live. June 19th coverage of the Juneteenth event, David concludes with encouraging others to share our shows, and post on social media.

Rena Delgado reminds Board that ballots for the special 2020 Board Election, to reaffirm the Board members elected in 2020, will be mailed out. Results of the special election will be given at the July 12, 2021 Special Election results and Regular meeting at 7PM at the studio.

Doug McComb: Confirmed his run for re-election for the CMF Board, and gave an update on the new Night Shadow Gallery, a comedy show. The Night Shadow Memorial show has completed post-production and also a trailer to promote the show. Doug McComb encourages other producers to make commercials for their programs.

Ward Calaway: The Sierra Madre Playhouse is going to be back in business. First production of the year will be "You're A Good Man, Charlie Brown", performing through August.

Julie Bank: Center Stage will have live theatre, with "The Adams Family" production. As a Monrovia citizen, she thanks the Board for all they do.

Chris Loos: Praise for KGEM.

Douglas McComb: Appreciation for Monrovia City Council.

Rena Delgado: **MOTION TO ADJORN MEETING, MOTIONED:** Ward Calaway / **SECONDED:** Chris Loos **MOTION CARRIES.**

Adjourn Regular Meeting:

Adjourn Regular Meeting: Meeting adjourned at 8:10 pm (PST) The next meeting of the Board of Directors will be held on Monday, **July 12th, 2021, at 7:00 pm (PST)**, in person at the KGEM studios.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and public officials, in accordance with Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Public participations is allowed in the following ways: Public comment will be accepted by email to kgemtv@gmail.com before 5:00 pm, on June 7th, 2021. The full text will be provided to all members of the board prior to the meeting and a summary will be provided during the meeting. Zoom teleconference link will be available by email request to kgemtv@gmail.com, before 5:00 pm on Monday, June 7th, 2021