



Community Media of the Foothills
MINUTES
Regular Meeting of the Board of Directors
Via **Zoom** Teleconference
KGEM Studio (626) 357-4974
847 East Olive Ave., Monrovia CA 91016
Monday, January 9th, 2023

Convene: Rena Delgado (Chair) 7:04 PM

Roll Call:

Rena Delgado (Chair), **Barbara Gholar** (Vice Chair), **Robert Grimes** (Treasurer), **Dirk Beecham** (Secretary), **Ward Calaway**, **Douglas McComb**

CMF MISSION STATEMENT: To promote artistry, freedom of speech, and civic engagement by the use of community media.

Guests: Gina Mills, Serio Jimenez, and Chris Loos.

Rena Delgado introduces city liaison, Dr. Tamala Kelly.

A. Liaison Reports:

1. **City of Monrovia – Council member Dr. Tamala Kelly** – wanted to highlight the success of the KGEM produced Ralph Walker documentary, “The Godfather of KGEM”, at the Monrovia Film Festival in December. Dr. Kelly also mentioned that the documentary will be re-edited with new footage added. She also mentioned great work in general that KGEM-TV does.
2. **Community Services Commission – Julie Bank** – No report this meeting.

- B. **Public Input:** Public comment will be accepted by e-mail to kgemtv@gmail.com before 5:00 p.m. January 9th, 2023. Public comment may be summarized in the interest of time, however the full text will be provided to all Board of Directors.

Chris Loos: He supports the honoring of Ralph Walker, in regards to putting a plaque on a bench at Library Park. Also mention the idea of renaming the KGEM studio to the Ralph Walker Studio.

Sergio Jimenez: Said he was really impressed with the “Godfather of KGEM” documentary and was excited about new footage being added. Also, said it did a great job of honoring the memory of Ralph Walker.

Chris Loos: Added that there is a lot of interest in there being another Monrovia Film Festival.

Rena Delgado: Wanted to thank the staff at KGEM for the great work on the “Godfather of KGEM” - Executive Director, David Palomares; Operations Manager, Chris Luiten; Michael Sain and Gabe Thomas. She also thanks all the people who gave their time to the interviews... and to Chris Loos for getting the process started and throwing himself into the role like Ralph Walker would in terms of talking to people and being such a great asset to our organization.

Chris Loos: Stated that it was a great way to kick off the Monrovia Film Festival with the Ralph Walker documentary to honor his legacy.

- C. **Receive and File:** October, and November 2022 Financial Reports -
MOTIONED: Dirk Beecham / **SECONDED:** Rena Delgado - **MOTION CARRIES**

Operational Status Report: David Palomares, Executive Director, reported on CMF projects and experiences October 25th, 2022 through January 9th, 2023:

- October 31st covered the Halloween Spooktacular.
- November 17th The Thankful & Grateful holiday gathering and Tree Lighting.
- November 18th Community Prayer Breakfast.
- December 2nd Holiday Parade.
- December 10th – 11th Monrovia Film Festival.
- December 19th KGEM-TV's Holiday Open House with 33 guests.
- December 21st to January 3rd KGEM was closed for renovations: stage curtains re-hung and balanced; 2 chairs reupholstered (used in interviews); carpet cleaned; studio in general received a deep cleaning and reorganizing.

(Highlights from earlier in 2022)

- January 24th Monrovia State of the City at Look Cinemas, live to YouTube.
- March 30th to April 2nd KGEM staff attended the ACM (Alliance of Community Media) conference in San Jose. KGEM-TV won 2 Wave awards.
- April 1st Lived streamed the benefit concert for Ukraine featuring David Benoit.
- April 5th Duarte state of the city.
- April 25th and 26th Attended the National Association of Broadcasting event in Las Vegas. Purchased steaming equipment.
- June 10th Attended the Cine Gear trade show at the L. A. Convention Center.
- July 16th Live streamed Duarte Mayor ProTem: Tzeitel Paras-Caracci memorial.
- August 1st Giggle Fiber started broadcasting KGEM, KMAC & KGOV in HD (High Definition).
- August 19th Produced an encore presentation of KGEM Live.
- August 19th MUSD schools address, live to YouTube.
- December 11th Premiered a CMF produced documentary: "The Godfather of KGEM" about Ralph Walker with his 30 years of volunteerism and community activism.
- December 10th & 11th CMF sponsored the Monrovia Film Festival which Robert Grimes and Dylan Littlefield produced.
- Overall in 2022 KGEM: 187 productions (in studio & on location), with 85 municipal meetings.
- In 2022 KGEM achieved the 1000 subscribers.

Barbra Gholar - interjected about being glad that KGEM-TV is now up to 1000 subscribers on YouTube. This way people outside of Monrovia can watch KGEM's shows. Mentioned that she has viewers of her show that live outside of Monrovia who can now watch.

(Continuing David Palomares' report)

- Purchased a mobile kit for live streaming, 2 more GH5 cameras, for a total of 4, transmitters and receivers at the NAB, and MAC Book laptop.
- Upcoming events: February 13th Monrovia State of the City; February 22nd to 24th ACM conference in Santa Barbra.

Report by Chris Luiten, Operations Manager:

The purchase of Mac Studio computers are necessary - can render video faster, handle more effects, keep up with KGEM's higher quality cameras, and upload 4K to YouTube

faster.

KGEM's present computers are over 3 years old and are bogging down after each update.

The Mac Studios will increase the speed in which shows can be completed.

Displays for them will also need to be purchased.

The new Mac Studios will replace the staff's existing computers. The staff's computers (which are still good for basic editing) will replace the computers in the Public Editing Bay.

The existing Mac Minis that are currently in the Public Editing Bay will be sold.

We will also purchase 3 new Logitech mice because they help make editing more efficient.

Robert Grimes – asks will the new Mac Studios last longer than the staff's present computers. Chris Luiten replies yes.

David Palomares – While Apple / Mac products are “friendliest” to video work, the hardware tends to need to be updated more frequently.

Board in general – Concerned about the warranties offered on the new computers.

David Palomares & Chris Luiten – Apple does offer a one year warranty.

Rena Delgado – MOTION: to approve the purchase of the Mac Studio equipment for \$11,000.00.
MOTIONED: Rena Delgado / **SECONDED:** Dirk Beecham - **MOTION CARRIES**

David Palomares – Memorial bench for Ralph Walker in Library Park. Cost: \$570. Near the entrance of the library. One of Ralph's slogans that could be use: “Get up and get involved.” Do a fund raising opportunity on the same day with the unveiling of the bench and the showing of the re-edited “Godfather of KGEM”.

MOTION: To approve the purchase of the \$570 plaque for Ralph Walker on the Library Park bench –
MOTIONED: Rena Delgado / **SECONDED:** Robert Grimes – **MOTION CARRIES**

MOTION: Adopt and file Minutes of October 24th 2023 - **MOTIONED:** Barbara Gholar / **SECONDED:** Dirk Beecham - **MOTION CARRIES**

David Palomares – The need for the Board to put together a study session regarding a budget for 2023/24.

Robert Grimes (Treasurer) – Was not ready to make a report regarding the budget for 2023 and 2024.

MOTION: For the Board to form a budget committee. **MOTIONED:** Dirk Beecham **SECONDED:** Robert Grimes **MOTION CARRIES**

Doug McComb and Dirk Beecham – Volunteer to be on the budget committee.

Rena Delgado – Robert Grimes will help put together the committee.

David Palomares - Legal update: We have spent the last 3 years dealing with 3 lawsuits. The last lawsuit ended on 12-9-2022. Our organization was still able to flourish. Would like to prepare a presentation for our members about A. Why CMF/KGEM was sued; B. How much money and energy was wasted on this litigation; and C. What was accomplished by these lawsuits.

“Two important thoughts about what KGEM does for our community: The stories we tell about ourselves are essential to our identity and our advancement. Transparency is the vaccine against corruption.”

Barbra Gholar – Start a CMF membership drive committee. Find creative ways to reach out to the community and schools to let people know KGEM is here.

Dirk Beecham – CMF should make the application for CMF membership be able to be filled out and submitted on-line. Unsure about the by-laws regarding people needing to come into the office to show proof of residency.

Rena Delgado – Volunteers to join Barbra Gholar on the CMF membership drive committee. Also, start a practice of offering membership to everyone who comes into the studio.

Doug McComb – Maybe make a newsletter for members.

Rena Delgado – **MOTION:** To have Dirk Beecham be secretary of the Board. **MOTIONED:** Rena Delgado / **SECONDED:** Ward Calaway / **AYES:** Rena Delgado, Barbra Gholar, Ward Calaway, Robert Grimes and Dirk Beecham. **ABSTAINED:** Doug McComb – **MOTION CARRIES**

Doug McComb – Abstained from voting because he felt he needed more time to observe Dirk Beecham performing the secretary job to see if he was adequate.

Rena Delgado – **MOTIONED:** To adjourn meeting at 8:36 pm. **SECONDED:** Barbra Gholar - **MOTION CARRIES**

Adjourn Meeting _____ The next meeting of the Board of Directors will be held on **Monday, March 13th, 2023, at 7:00 pm (PST).**