



Community Media of the Foothills  
**MINUTES**  
Regular Meeting of the Board of Directors  
via ZOOM Teleconference  
KGEM Studio 626 357-4974  
847 East Olive Ave., Monrovia CA 91016  
**Monday, July 11th, 2022**

**Convene:** Rena Delgado (Chair) 7:07 PM

Roll Call:

**Rena Delgado** (Chair), **Robert Grimes** (Treasurer), **Dirk Beecham**, **Ward Calaway**, **Barbara Gholar** (Vice Chair), Marlene Gibb (excused absence), **Douglas McComb** (technical difficulties)

**CMF MISSION STATEMENT:** To promote artistry, freedom of speech, and civic engagement by the use of community media.

**Rena Delgado** Acknowledges that meeting is via ZOOM due to Covid, and Congratulations to Larry Spicer on being re-elected to be Councilman on the Monrovia City Council.

**A. Liaison Reports:**

1. **City of Monrovia – Council member Larry Spicer** - reported on Concerts in the Park series, In & Out Burgers, New City Council and City Treasure, status on Televue equipment purchase reimbursement, CMF Fourth of July promo, encourages CMF to proceed with community outreach about availability of studio to residents, concluded with thanks to CFM studios stating Monrovia does notice CMF and appreciates all they do.
2. **Community Services Commission – Julie Bank** - (planned absence)

- B. **Public Input:** Public comment will be accepted by e-mail to [kgemtv@gmail.com](mailto:kgemtv@gmail.com) before 5:00 p.m. July 11th, 2022. Public comment may be summarized in the interest of time, however the full text will be provided to all Board of Directors. **No public input was received.**

**Douglas McComb's** technical difficulties have been repaired, and he has now re-joined the meeting.

- C. **CMF Consent Calendar: Adopt and file Minutes of May 9th, 2022 - MOTIONED:** Dirk Beecham / **SECONDED:** Barbara Gholar - **MOTION CARRIES**
- D. **Receive and File: May 2022 Financial Report - MOTIONED:** Robert Grimes / **SECONDED:** Barbara Gholar - **MOTION CARRIES**

**Operational Status Report:** David Palomares, Executive Director, reported on CMF projects and experiences May 10, 2022 through July 11th, 2022, which included Super Stars of Monrovia, Monrovia Days 2022, Ralph Walker at Monrovia Days, Monrovia Reads, Cine Gear Expo in Downtown Los Angeles (Sony FX-6), Conversation with City of Monrovia regarding future contract, training session (PSA day), new show “Queen

Bees”, Fourth of July festivities, quick turn-around on all City projects thanks to the CMF staff, intro of Godfather of KGEM documentary, new show “Good Morning”, Memorial for Duarte Mayor Pro-Tem, KGEM Live (gardening), training through KGEM Live, status of James & Gabe moving on to college, Anytown U.S.A. documentary, and concluded with status on viewership.

**Barbara Gholar** - How will CMF advise the non-profits/community about PSA day?

**Robert Grimes** - Monrovia Film Festival dates have been extended to include the 10th and the 11th.

**Rena Delgado:** Performance review and salary discussion for Executive Director, David Palomares.

**MOTION: To approve increasing the salary for Executive Director, David Palomares, by 10%, retro-actively, due to his employment anniversary date being due March 4th, 2022. MOTION:** Rena Delgado **SECONDED:** Ward Calaway **AYE's:** Ward Calaway, Rena Delgado, Barbara Gholar, Robert Grimes, and Doug McComb **OPPOSED:** Dirk Beecham **MOTION CARRIES**

**RENA DELGADO:** David will now continue with the status on our studio equipment recommendations.

**DAVID PALOMARES:** Regarding equipment CMF Staff observed at CineGear and NAB conferences, here are the suggestions for near-future purchases: First and foremost, 3 Apple computers, second is energy-efficient lighting and mobile lighting, third on the list is Sony FX-6 cameras, next on the list is NuGear tripods, and concluded “future equipment list” with a request to purchase a drone for CMF (currently using David’s personal drone).

**DIRK BEECHAM:** Stated his suggestion on making CMF Membership available on-line. David stated CMF will look into it.

E. **Board and Staff Reports:**

**Dirk Beecham:** Informed he sent info. on free Webinars available on-line to the Board Members.

**Doug McComb:** Update on CMF Elections and appointment of Election Inspectors

**Rena Delgado:** Explained election preparation and Election Inspector appointment

**Rena Delgado: MOTION - TO ADJORN MEETING MOTIONED:** Rena Delgado / **SECONDED:** Doug McComb **MOTION CARRIES**

**Adjourn Regular Meeting:** Meeting adjourned at 8:34 pm (PST) The next meeting of the Board of Directors will be held on **Monday, October 24th, 2022, at 7:00 pm (PST)** via TBA.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

As a precaution to protect staff, our constituents, and public officials, in accordance with Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Public participations is allowed in the following ways: Public comment will be accepted by email to [kgemtv@gmail.com](mailto:kgemtv@gmail.com) before 5:00 pm, on October 24th, 2022. The full text will be provided to all members of the board prior to the meeting and a summary will be provided during the meeting. Zoom teleconference link will be available by email request to [kgemtv@gmail.com](mailto:kgemtv@gmail.com), before 5:00 pm on Monday, October 24th, 2022.