



Community Media of the Foothills
Minutes
Annual Membership and
Regular Meeting of the Board of Directors
KGEM Studio 626 357-4974
847 East Olive Ave.,
Monrovia, CA 91016
Monday, October 25th, 2021

Convene: 7:00 PM Rena Delgado (Chair)

Roll Call:

Rena Delgado (Chair), Dirk Beecham, Ward Calaway, Barbara Gholar (excused absence), Chris Loos, Douglas McComb

CMF MISSION STATEMENT: To promote artistry, freedom of speech, and civic engagement by the use of community media.

Motion to Change Order of the Agenda for accommodation and importance purposes.
Requesting first up to be Nancy Matthews, Inspector of Elections, to give her report.
MOTIONED: Rena Delgado / **SECONDED:** Ward Calaway - **MOTION CARRIES**

ELECTIONS RESULTS: **Nancy Matthews, Inspector of Elections** reported on results of 2021 annual election. **Ward Calaway** and **Douglas McComb** are re-elected, and seated, as continuing Board Members.

City of Monrovia - City Manager - Dylan Feik - presentation on Measure K, encouraging citizens to share opinions on how to allocate Measure K city funds.

Liaison Reports:

City of Monrovia - City Council Member - Larry Spicer - no report tonight

Community Services Commission - Julie Bank - reported on 5 city events: Monrovia Community Fall and Winter Care (a free event) - Annual Halloween Bash (a free event) - California Native Plant Society Sale - Veteran's Day Recognition - Thankful & Grateful Holiday Gathering (diversity celebration) with special lighting of the Holiday Tree and special guest.

Public Input: Public comment will be accepted by e-mail to kgemtv@gmail.com before 5:00 p.m. October 25th, 2021. Public comment may be summarized in the interest of time, however the full text will be provided to all Board of Directors. **No public input was received.**

CMF Consent Calendar:

Adopt and file Minutes of September 13th, 2021 meeting - **MOTIONED:** Rena Delgado / **SECONDED:** Ward Calaway - **MOTION CARRIES**

Receive and File: September 2021 Financial Reports - **MOTIONED:** Ward Calaway / **SECONDED:** Chris Loos - **MOTION CARRIES**

Item D2 - tabled for now due to absence of Dirk Beechem

Appoint two people to Board of Directors: Marlene Gibb, Former Board Member, and Director of What Do You Do? & **Robert A Grimes**, long-time producer and volunteer with KGEM TV. **MOTIONED: Rena Delgado / SECONDED: Douglas McComb - MOTION CARRIES**

Dirk Beechum, Board Member, has arrived to the meeting.

Robert Grimes and **Marlene Gibb** make statements after being seated as Board Members.

Item D4 - Update on 3 months progress of building grants for the benefit of Community Media of the Foothills (CMF) with Grant Builder, Lequita Shambly,. CMF would like to continue actively pursuing grants for Community Media of the Foothills, with the guidance of Ms. Shambly, for another 3 months. Motion to approve re-engagement with the Grant Writer, LeQuita Shambly. **MOTIONED: Ward Calaway / SECONDED: Dirk Beechem - Douglas McComb** inquires on investment for grant writing, and if current results are encouraging. **Rena Delgado** answers. No further questions. **MOTION CARRIES**

NOTE: CMF is served by City Council Member, Attorney, Alex Blackburn.

Operational Status Report: David Palomares, Executive Director, reported on programs experienced September 14th through October 25th which includes shooting and editing: The CA Native Plant Sale, 2 episodes of Conversations with Ralph Walker, 2 episodes of Marlene Gibb's What Do You Do?, and 2 shows with the Health News with Cheryl Myer. The studio covered over 12 Municipal Meetings, special thanks to Chris Luten, and trained 2 people to live-stream municipal meetings, we also live-streamed Foothill Unity 41st Golden Plate Awards and produced 11 videos shown at that event, and the final video which is being played on our YOUTUBE channel. David Palomares and staff attended Cine-a-Gear event in Downtown Los Angeles, as well as the cancelled NAB show in Las Vegas, Nevada. Due to a non-cancellation clause with the Nevada hotel, the trip was turned into a team building event, which was much needed after the hectic schedule the pandemic has placed on our staff. October 2nd, HAPPY BELATED, BIRTHDAY! to Monica Palomares, who has been a tremendous asset to CMF administratively and filming. Kyle Davis was hired to live-stream the municipal meetings, due to the departure of two of our staff. On October 18th, we premiered Final Episode of KGEM LIVE! October 21st - we hired Connie Rico, as part-time Administrative help and a back-up for live-streaming Municipal meetings. David Palomares also gave an update on the new server and BTV app. Concluded his report stating studio is now set up for close-captioning with new server.

Board and Staff Reports

Robert Grimes: Reports on Halloween documentary on the history of the Aztec Hotel. It is haunted!

Douglas McComb: Excited about having 2 new board members, and that Marlene is back producing her show. Horror Kung Fu theatre has filmed it's

first “on-location” filming. Dirk Beechem is now Assistant Director.

Rena Delgado: Stated receiving and presenting of Annual Election Report and Fiscal Activity Update is available and will be sent to members via email. Asked David to share a few words about it.

David Palomares: Brief overview of Annual Election and Fiscal Activity Reports. and appreciation for all volunteers with CMF.

Rena Delgado: Acknowledges the generosity of, and thanks all. volunteers and Board of Directors for their service to Community Media of the Foothills over the years. Dedicates tonight’s meeting adjournment to them.

Rena Delgado: MOTION - TO ADJORN MEETING MOTIONED: Rena Delgado /
SECONDED: Robert Grimes **MOTION CARRIES**

Adjourn Regular Meeting: Meeting adjourned at 7:59 pm (PST) The next meeting of the Board of Directors will be held on **Monday, November 8th, 2021, at 7:00 pm (PST).**

**Community Media of the Foothills
2021 Election of Directors Election Report
Submitted by Nancy L. Matthews, Election Inspector
October 25, 2021**

The following is a report of ballots postmarked by the date required - October 22, 2021.

Ballots were mailed to the 2021 Membership list consisting of 158 members of Community Media of the Foothills.

There were two candidates for five open seats on the Board of Directors:

- Douglas McComb
- Ward Calaway

I received a total of 39 envelopes by the date required.

- 38 ballots were returned by mail in the envelope provided.

Votes were counted and totals for each candidate are listed below:

- Douglas McComb 36 votes (94.7%)
- Ward Calaway 38 votes (100%)

No other candidate received any votes.

There were also 16 "Membership Update & Donations Information" Forms returned with the ballots.

- 15 contained updated contact information
 - 7 also included a donation check (totaling \$350.)
- 1 requested their membership be cancelled

This summary report and all materials (ballots, membership forms, checks & envelopes) were delivered to the Director on Monday, October 25 2021.

Respectfully Submitted,



Nancy L. Matthews