



Community Media of the Foothills

Minutes

Regular Meeting
of the Board of Director
Via **Zoom** Teleconference
KGEM Studio 626 357-4974
847 East Olive Ave.,
Monday February 8, 2021

Convene: 7:06 PM Rena Delgado (Chair)

Roll Call:

Rena Delgado (Chair), **Dirk Beecham (Absent)**, **Kara Buckley (Absent)**, Ward Calaway, Barbara Gholar, Chris Loos, Douglas McComb, Connie Mustang, **Yeryca Ramos (Absent)**

Liaison Reports:

City of Monrovia - Council Member - Becky Shevlin: State of the City production, Liaison terms, appreciation for production of Monrovia Reads, Reopening of Street Fair & Outside Dining during Covid, and vaccine update.

Community Services Commission - Julie Bank (Absent)

Public Input: Public comment will be accepted by e-mail to kgemtv@gmail.com before 5:00 p.m. February 8th, 2021. Public comment may be summarized in the interest of time, however the full text will be provided to all Board of Directors. **No public input was received.**

Discussed how to increase community participation in the CMF meetings.

CMF Consent Calendar:

Adopt the Minutes of January 11th, 2021 meeting

CL Motioned / CM Seconded - Adopt & File Minutes - All agree, none oppose

Receive and file: January 2021 financial reports

WC Motioned / BG Seconded - Receive and File financials - All agree, none opposed.

Board and Staff Reports

Operational Status Report: **David Palomares, Executive Director**

DP reported programming status: Black History month projects and zoom celebrations, the success of the State of the City Address 2021 production, and the Live studio shoot in December of Ralph Walker's Conversations with Monrovia Police Chief SanVictores on recent shootings, rise in crime, and Covid-19 updates. DP also reported on second series of the Monrovia Reads project, data management, continuation of Covid protocol, tie-in with the library for archival needs, updating the CMF website, social media, marketing and communications, virtual tour for Duarte and Monrovia, new drone usage, facilities & equipment update, upcoming events: Second series of Clifton Arts Academy Class on Video & Editing With A Smart Phone, update on commemorative video for retiring Duarte City Council Member John Fasana, and special recognition to Chris Luten, Jaylen Mason, James Delicio, and Monica Palomares, for their exceptional work and dedication on the State of the City Address 2021 production.

Executive Committee Update: Regarding new slate of officers. **RD** has not heard from **KB**, and she was to take the position of Treasurer. **RD** has reached out to **KB** a couple of times and this is the 2nd meeting that **KB** has missed.

Recommendation: an interim treasurer, WC, until the position of treasurer is resolved. **Motion: Install WC as the Interim Treasurer. RD Motioned / DM Seconded**
Call for Vote: All agree, Opposed: None Motion carried

Strategic Plan Endeavors Update: Executive Board met, February 3rd, 2021, via Zoom, with **La Quetta Shamblee** for a Strategic Planning meeting. A 6 page report La Quetta had sent to the Executive Board has been filled out and returned to her. The next date to have something set in writing will be at the next March meeting.

Programming Committee Update: **DM** stated they are still in initial stages. **DM, CL**, and **DB** have discussed some ideas via telephone, and hope to have some proposals to present to the board at the next meeting. **CL** didn't have anything to add to the report, but he did state he was here to help in any way he can.

RD thanked all for their participation and time, and invited any other board members for reports they wished to share.

RD announced there is one more piece of business: **RD** stated **YR has missed 3 consecutive board meetings** despite multiple attempts to reach out to her since November 2020. **Per the by-laws, Article 8, Section 9, Removal of the Directors in the CMF By-laws, Section 9, Item E, a director who fails to attend 3 consecutive board meetings without prior notification of the anticipated absence may be removed. MOTION RECOMMENDED: YR be removed per the by-laws. RD Motioned/ CM Seconded Call for Vote: All agree, Opposed: none. Motion carried.**

Becky Shevlin, Regarding Coordinating Council Meetings: Becky Shevlin suggested someone attend their Zoom meetings as a representative from KGEM, every 1st Monday of the Month. It's a meeting of non-profits, along with monthly guest presenters. Great opportunity to advertise KGEM, as well as support other organizations.

David Palomares: Archived Board Meeting documents, and past Programming Committee Meeting documents, are now available at the studio for anyone who would like to view them.

DM: Suggested we should have 1-2 people attend the Coordinating Council Meetings. **RD** and **CM** expressed interest in representing the Board at these meetings. **Becky Shevlin** will reach out to them with the information on attending.

Adjourn Regular Meeting: CM Motioned/RD Seconded
Meeting adjourned at 8:00 pm (PST) The next meeting of the Board of Directors will be held on **Monday, March 8, 2021 at 7:00 pm (PST)**, by **Zoom Teleconference**.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and public officials, in accordance with Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Public participations is allowed in the following ways: Public comment will be accepted by email to kgemtv@gmail.com before 5:00 p, on February 08, 2021. The full text will be provided to all members of the board prior to the meeting and a summary will be provided during the meeting. Zoom teleconference link will be available by email request to kgemtv@gmail.com, before 5:00 pm on Monday, February 8th, 2021.