

Minutes
Community Media of the Foothills
Regular Meeting of the Board of Directors

415 South Ivy Avenue, Monrovia, CA - Wednesday, May 19, 2004, 7:00 PM

A. Convene: 7:08 PM

B. Board Members Present: Karen Keeshan Suarez, Brenda Trainor, Tom Reale, Peggy Madrid. Note: Board Member Anna Ocampo resigned due to ongoing schedule conflicts, resulting in two vacancies.

C. Approval of Minutes: Regular Meeting of the Board Directors, March 11, 2004. Motion: Brenda Trainor. Second: Tom Reale. Vote: Unanimous.

D. Public Input: None.

E. Executive Director report. Jasen Lewis reported, Monrovia Day Celebration being edited, schedule for events worked out well. Reword commercial to "Corporate Sponsorship" . . . Budget adjustments – mainly for insurance budget overages from other budget areas where money has not been spent.

Motion, approve budget changes: Tom Reale, Second: Brenda Trainor – Vote: Unanimous

Technical Committee: Committee met and talked about studio soundproofing, echo in the studio has been diminished – working better than expected. Video Server (sound sync problems) – June 30th need a working prototype. Talked about capital projects priorities, playout number one priority. Committee included a recommended list of capital projects to complete with any budget surpluses that may come about. Motion: Tom Reale, Second: Brenda Trainor, Vote: Unanimous.

Liaison report, City of Monrovia, Dick Singer – City Council approved agreement with CMF for another year. City is meeting with Champion Broadband in coming weeks to deal with transfer. CMF is owed somewhere around \$50K and City is owed an amount in addition to that, status: unknown. City will take a \$1.1M/yr hit for next two years by state budget. City Hall will be open on Fridays starting in September.

Monrovia Unified School District, Monina Diaz – Introduced herself as the liaison with CMF, she has come to observe the meeting. Noted that 3 elementary schools have been named CA Distinguished Schools.

Coordinating Council, Jasen Lewis reported, was the speaker for the meeting; spoke about NPO use of CMF resources.

G. New Business, Motion, appoint Sharon Kelley to fill the rest of Chaluay Ruangchan's Term: Karen Suarez, Second: Brenda Trainor, Vote: Unanimous. Sharon Kelley then took her seat on the board and made some brief comments.

Motion, table proposed bylaw amendments until a session with legal counsel can be arranged, Tom Reale, Second: Brenda Trainor, Vote: Unanimous

Motion, appoint Tom Hoffman of Patten Faith and Sanford, as inspector of election, Brenda Trainor, Second, Tom Reale, Vote: Unanimous

Karen Suarez announced that she will be stepping down as Chair, while maintaining her position as a Director on the CMF Board. Brenda Trainor recommended that the Board ask to see who is interested in serving in the Chair capacity and then appoint at the June Meeting, there was no disagreement, staff so ordered. Safe Deposit box keys were turned over to the Executive Director.

Motion, renew agreement between City of Monrovia and Community Media of the Foothills, Karen Suarez, Second: Brenda Trainor, Vote: Unanimous.

Karen Suarez announced that Peter and Linda Bryan are moving out of town and will not be able to continue their work on the KGEM Telethon. The Board expressed their thanks for the Bryan's work on behalf of KGEM over the last few years. Jasen and Brenda will be attending the SCAN-NATOIA Conference in Santa Monica.

I. Adjournment, 8:08 PM, Note: Minutes from videotape, JL