Community Media of the Foothills

MINUTES

Regular Meeting of the Board of Directors

Monrovia City Hall Council Chambers

415 S. Ivy Ave, Monrovia, CA 91016

Thursday, February 13, 2003

A. Convene: 7:03 PM

B. Roll Call: PRESENT: Karen Keeshan-Suarez (Chair), Michael Huang (Treasurer), Dawne Dykstra, Nina Rambeau, Frank Reyero, Chaluay Ruangchan.
EXCUSED: Linda Bryan (Vice Chair), Alexandra Zucco (Secretary), Deborah Showers-Kelly.

C. Approval of Minutes : Regular Meeting of the Board of Directors, January 2, 2003
Motion: Karen Suarez, Second: Dawne Dykstra, Vote: Unanimous

D. Public Input : None

E. Reports
- E1. Executive Director: Jasen Lewis
- E3. Liaison Reports
  - E3-2 Community Services Commission, Dawne Dykstra
  - E3-4 City Staff, Dick Singer
  - E3-6 Monrovia Coordinating Council, Michael Huang

F. Old Business
- F1. Report from Executive Director regarding the practice of other non-profits with regard to board member endorsements of candidates. NO ACTION TAKEN

G. New Business
- G1. **ACTION**: Approve Lease agreement with the City of Monrovia for the Armory Building. **MOTION**: Dawne Dykstra, **SECOND**: Frank Reyero **VOTE**: Unanimous
- G2. **ACTION**: Approve Assignment of $180,000 for the 'tenant improvements' necessary for the new studio at the Armory building. $70,000 payable to the City of Monrovia on February 25, 2003 and $110,000 payable to the City of Monrovia upon the next maturity date of Community Media of the Foothills' IndyMac CD. **MOTION**: Dawne Dykstra, **SECOND**: Frank Reyero **VOTE**: Unanimous
- G3. **ACTION**: Approve Agreement with the City of Sierra Madre to provide professional video production services. **MOTION**: Dawne Dykstra, **SECOND**: Chaluay Ruangchan, **VOTE**: Unanimous
- G4. Update of signors on all of Community Media of the Foothills' bank accounts. **ACTION**: Remove Linda Bryan as signor and add Michael Huang from all Community Media of the Foothills accounts (3 accounts with Cal Fed and one account with Indy Mac). **MOTION**: Dawne Dykstra, **SECOND**: Nina Rambeau, **VOTE**: Unanimous

H. Board Member Communications/Announcements: Karen Keeshan-Suarez asked for report from ED on Microphone problem during City Council Meeting.

I. Adjournment: **at 7:48 PM** in memory of Dorothy Ciffone, Executive Director of KGEM, 1994-95

Respectfully Submitted:_____
(minutes from videotape)