

**Community Media of the Foothills
Regular Meeting of the Board of Directors
December 11, 2003**

Minutes

Call to order at 7:03 PM

Roll Call - Board Present: Karen Keeshan-Suarez, Dawne Dykstra, Chaluay Ruangchan, Reale, Trainor, Ocampo (quorum met).

Approval of the Minutes of the December 9, 2003 Regular Meeting of the Board of Directors.

Motion: Approved with changes: Dawne Dykstra, Second: Chaluay Ruangchan

Vote: Unanimous

Public Comment:

Jim Patrick: Local Origination Access Manager for Adelphia in the Glendora Office. Acts as liaison between KGEM and the technical department at Adelphia. Commends KGEM for running an excellent operation. Fiber construction at studio, fiber splicing cabinet will be installed in a week. Still awaiting transmitter and receiver which should be received soon. Adelphia is working on the school board signal and will be fixed before next Wednesday.

Executive Director Report:

Jasen Lewis: Working on sound stage, sound issues. MYIT finishing 4th session, sent program manager to grant training. New volunteers coming in to work on KGEM productions. Two orientations held each month. Monrovia Spotlight continuing about every two weeks. Productions beginning to restart. Questions about playback system audio-sync, staff is working on the system. Tom Reale reported that the technical committee has been exploring the issues. Playback for Monrovia Public Access (Ch 16/98) is available on Altrio but not yet up on the Adelphia system.

City of Monrovia Report:

Dick Singer: "On Point" city show will begin taping in January. Adelphia working on PR to help ease channel changes. Altrio board voted to end operations within 30-60 days. Hopefully Altrio will sell the company, or may turn their system/subscribers over to Adelphia and Verizon. Not many answers on what is going to happen yet. City budget in jeopardy, potential 3% hit to budget.

Community Services:

Dawne Dykstra: Holiday decorating contest and other holiday related activities. Working to increase marketing for use of Community Center facility.

New Business:

Contract for accounting services. Staff recommends contracting with Jim Hundshamer, CPA.

Motion: Approve contract with James Hundshamer, CPA for accounting services. Brenda

Trainor. Second: Tom Reale

Vote: Unanimous.

Board Member Communications:

Karen Suarez: Welcome to new board members and happy holidays!

Anna Ocampo: Reported on the Royal Court teddy bear drive.

Jasen Lewis: Passed out a study completed about broadcast channels who, in general have a poor track record for local public affairs programming, regardless of market size.

Adjournment: 7:52 PM