

Minutes from:
Community Media of the Foothills
Regular Meeting of the Board of Directors
Thursday, May 1, 2003

- A. Convene: 7:00 p.m.
- B. Approval of Minutes from 4/03/03 meeting: not available, will be approved at 6/5/03 meeting
- C. Roll Call: Karen Keeshan-Suarez - present, Linda Bryan – present, Alexandra Zucco - absent, Michael Huang – absent, Dawne Dykstra – present, Nina Rambeau – absent, Frank Reyero – present, Chaluay Ruangchan – present, Deborah Showers-Kelly – absent, Jasen Lewis - present
- D. Introduction of New MYIT Staff Members – both members not present.
- E. Public Input: none
- F. Board Reports:
 - a. Executive Report: Jasen Lewis
 - i. several programs produced (Friday Night with KGEM) listed in report, staff training and staff development in April
 - ii. staff should be doing presentations to Board with ideas and suggestions
 - iii. creating a Monrovia News Program – Lauren Silverman (MYIT) to head this up
 - iv. Monrovia Calendar (Community Bulletin Board) to be returning
 - v. LB would like to have a KGEM Board Member invited to monthly staff meetings.
 - b. Committee Reports:
 - i. Fundraising – Linda Bryan, chair
 - 1. Looking for volunteers for the Telethon
 - 2. Next Committee Meeting 5/5/03 at Community Center
 - 3. Recognition Party is 7/19/03
 - 4. Telethon 10/18/03
 - 5. Committee’s have formed; still looking for Prizes, Hosts, Marketing/Publicity, set, phone (Nina did last yea, would not like to repeat)
 - 6. KSS – had art-work donated for Fashion Show “Lights, Camera, Fashion”
 - c. Liaison Reports:
 - i. City Staff – Dick Singer
 - 1. Thrilled to have News Program
 - 2. City Council, School Board and Chamber of Commerce held Joint Meeting in April – one desire is to get more “School” news on KGEM
 - 3. One year extension is due at 5/13/03 for City Council Agenda

4. City taking close look at fees from Adelphia and Altrio – auditing and methodology Altrio uses – and everything is on track
5. 5/10 – Fire Station Open House and Pancake Breakfast, and PD having 100th Anniversary
6. 5/11 – Old Homes Tour
7. 5/16-17 – Monrovia Days; parade, car show and Soap Box Derby
8. City has just won many awards; American Planning for Hillside Project, SGV Econ. Project for Downtown Revitalization, CA Assoc. from Public Information for City CD and brochure – distributed over 20,000 packets
- ii. MUSD – Roger Graziani – not present
- iii. Library Commission – Sheila Thornton – not present
- iv. Community Services – Dawne Dykstra
 1. Reception for Mark Twain Bench
 2. Earth Day 4/22
 3. Senior Cookie Cook-off
 4. Easter Egg Hunt – including activities for older kids, well attended
 5. 4/24 – Tales and Music of Mexico at Library
 6. 5K Walk 5/3 Monrovia Historic Museum
 7. 5/8 Senior Luncheon – Mother’s May Basket
 8. 5/12 Pacific Asia Museum at the Library
 9. New City Council Liaison for Community Service – Dan Kirby
- v. Monrovia Coordinating Council – Michael Huang – nothing to report

G. Old Business: Changes to Budget

- a. Staff Report 3/2003 Meeting – recommend to reduce Franchise Fees by \$7,000 – should not go any lower, change in employee payroll and taxes category, increase in Marketing of \$500, comparison on final page on inaccuracies – actual income v. projected income, \$12,000 in donations
- b. KSS – you can pay on Dish for local channels – do we get any of that \$ - No, that does not include public access, no local origination – would have to pay for cable and Dish to get both
- c. Public Input – none
- d. Board Discussion – LB Motion to Approve Budget as presented, CR second, Vote – Unanimous

F.ii. MUSD Report with Roger Graziani

1. *Xanadu Film Festival – sponsored by Alhambra City and School – and Monrovia won 1st Prize in Feature Film along with other awards*
2. *Open Houses this past week – to display Open Court*
3. *Possibly starting a Student Film Festival in Monrovia*

H. New Business:

- a. Appointment of Inspector of the Election
 - i. Job Description attached
 - ii. Recommendation is Lauren Silverman
 - iii. Appoint Committee – members that are not currently running for Board
 - iv. KSS Motion to Appoint Lauren Silverman as Inspector of Elections
 - v. FR second Motion
 - vi. Vote – Unanimous
 - vii. LB Motion to Appoint of Elections Committee:
 - 1. Karen Suarez, Michael Huang, Frank Reyero and Dawne Dysktra
 - viii. CR Seconds Motion
 - ix. Vote – Unanimous
- b. Member Dues, Date - tabled
- c. Benefit Levels - tabled
- d. Charge Service Policy – language adopted about charges KGEM charges members for late fees, and other Tape issues
 - i. “Video Tape Copies”
 - ii. FR says language is not clear on fees regarding blank tapes vs. bringing your own tape for taping of KGEM shows – would like to see it all worded better
 - iii. JL – would like to have suggestions on specific wording
 - iv. MH – believes language is very clear
 - v. JL – “Copy requests should include a blank video tape to be copied onto, fees for blank tapes provided by CMF are as follows:”
 - vi. DD Motion to change Policy and Procedures on Charges for video as written, with changes made and read by JL
 - vii. FR Second
 - viii. Vote Unanimous
- e. Amendment to Bylaws Change of Ten Signature requirement for board of directors and change the ballot due date
 - i. JL – other Boards nominate and vote, or a nominating committee brings candidate to the Board for voting –
 - ii. recommendation to remove 10-signature rule and self nominate with statement of intent to run and candidate statement – signed petition due by election date – and the Board not consider Requirement “D”
 - iii. KSS – also if someone didn’t want to get in front of the camera and talk – someone else can read their Bio.
 - iv. FR – City Council has to have 25 signatures to run – can we provide interested candidates with our membership list
 - v. KGEM Attorney – not possible to maintain confidentiality, City Council is different because residency in Monrovia is not confidential
 - vi. FR – remove video requirement

- vii. Roger Graziani – candidates forum for KGEM? and School Board does not require signature
 - viii. KSS – bio to be read/displayed on KGEM and video should be made available
 - ix. LB – signed up her neighbors as members to find her signatures
 - x. JL – reiterated recommendations, and if enough interest could put together a candidate forum
 - xi. LB – Motion to approve Amendment to Policy and Procedures
 - xii. CR – Second
 - xiii. Vote Unanimously
- I. Board Member Communication/Announcements
- a. LB – come to 5/5 Telethon Meeting
 - b. JL – to table H.iii. – DD moved to table item and unanimously approved
- J. Closed Session
- K. Adjournment: 7:55 p.m. - ?