



Community Media of the Foothills

MINUTES

Organizational Meeting Orientation Study Session

KGEM Studio

226 South Ivy Avenue Room #32, Monrovia, CA 91016

Wednesday, August 28, 2002, 7:00 PM

Convene Organizational Meeting: 7:10 pm

Roll Call: **Board Members Present:** Karen Keeshan-Suarez, Deborah Showers-Kelly, Nina Rambeau, Linda Bryan, Chaluay Ruangchan, Frank Reyero, Michael Huang.

A. Public Input None

C. Appointment of "Appointed Director"

Action: Appoint Alexandra Zucco to the Community Media of the Foothills Board of Directors.

Motion: Linda Bryan Second: Chaluay Ruangchan

Vote: Unanimous

B. Election of Officers

Action: Designate Karen Keeshan-Suarez Chairperson of the Community Media of the Foothills Board of Directors.

Motion: Linda Bryan Second: Deborah Showers-Kelly

Vote: Unanimous

Action: Designate Linda Bryan Vice-Chairperson of the Community Media of the Foothills Board of Directors.

Motion: Karen Keesha-Suarez Second: Deborah Showers-Kelly

Vote: Unanimous

Action: Designate Michael Huang Treasurer of the Community Media of the Foothills Board of Directors.

Motion: Linda Bryan Second: Frank Reyero

Vote: Unanimous

Action: Designate Alexandra Zucco Secretary of the Community Media of the Foothills Board of Directors.

Motion: Karen Keeshan-Suarez Second: Linda Bryan

Vote: Unanimous

D. Committee Assignments

Karen Keeshan Suarez reported the following suggested assignments:

Standing Committees:

It was noted that according to the bylaws only current Community Media of the Foothills Directors could sit on the Standing Committees and the Executive director is a non-voting additional member of all standing committees.

Executive Committee,

Karen Keeshan-Suarez (Chair)

Linda Bryan

Michael Huang

Jasen Lewis (Ex Officio)

Programming Committee,

Deborah Showers-Kelly (Chair)
Frank Reyero
Nina Rambeau
Alexandra Zucco
Jasen Lewis (Ex Officio)

Finance Committee.

Michael Huang (Chair)
Linda Bryan
Dawne Dykstra
Jasen Lewis (Ex Officio)

Other Committees:

It was noted that according to the bylaws any current member of Community Media of the Foothills could be assigned to sit on non-standing committees.

Fundraising Committee,

Linda Bryan (Chair)
All board, staff, volunteers.

Technical Committee,

Chaluay Ruangchan (Chair)
Frank Reyero
Nina Rambeau
Jasen Lewis
Travis Gray
Daihan Lee
Lauren Silverman

Strategic Planning Committee,

Nina Rambeau (Chair)
Alexandra Zucco
Dawne Dykstra
Mary Ann Lutz

Action: Accept the committee list as presented.

Motion: Frank Reyero Second: Linda Bryan

Vote: Unanimous

Adjourn Organizational Meeting and Convene Orientation Study Session:

Roll Call: ***Board members fulfilling by-law requirements attending:*** Karen Keeshan-Suarez, Frank Reyero, Michael Huang.

Other board members attending: Nina Rambeau.

E. Presentation by Community Media of the Foothills Executive Director

Bylaws, the Policies and Procedures and History of the Corporation as well as meeting management, record keeping, team building and questions/discussion by board of directors and staff regarding these issues. **No formal actions were taken.**

Adjourn Orientation Study Session at 8:45 pm.

Community Media of the Foothills

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